

MOSES LAKE CITY COUNCIL
April 12, 2022

CALL TO ORDER

Council met in closed session to discuss labor relations prior to the meeting. The regular meeting of the Moses Lake City Council was called to order at 6:30 p.m. by Mayor Hankins with audio remote access. Special notice for attendance and citizen comment were posted on the meeting agenda.

ROLL CALL

Present: Mayor Hankins; Council Members Fancher, Eck, Martinez, Swartz, and Madewell. Deputy Mayor Myers attended remotely.

PLEDGE OF ALLEGIANCE

Community member Larry Wheat led the Flag Salute.

AGENDA APPROVAL

Action taken: Council Member Eck moved to approve the Agenda as presented, second by Council Member Swartz. The motion carried 7 – 0.

SUMMARY REPORTS

MAYOR’S REPORT

Honoring Ukraine

Mayor Hankins asked everyone to keep the citizens of Ukraine in their thoughts and prayers as they continue to mourn from lives lost from the Russian attacks.

CITY MANAGER’S REPORT

Employee Promotions and New Hires

Omar Ramirez, Rudy Valdez, and Josh Buescher took Oaths of Office for their promotions to Police Corporals. Scott Myers transferred from Street and Stormwater Supervisor to Engineering Tech 3. New hire Trisha Kehret was introduced as the Engineering Administrative Assistant. An introduction was given of the new Community Development Director, Kirsten Sackett, who starts on May 2.

Aspect Consulting Water Rights Change Orders

Consultant Dan Haller provided an update on their work acquiring water rights, irrigation water research, application to be filed with Department of Ecology for an Aquifer Storage and Recovery project, and use of Municipal and Industrial water.

Action taken: Council Member Fancher moved to approve the change orders as presented, second by Council Member Eck. The motion carried 7 – 0.

Letter of Support to Grant County Re: REC UGA

A letter of support was sent for the REC application submitted directly to Grant County to add 163 acres to the Urban Growth Area. A second letter is directed to the Interim Development Services Director that also outlines the City’s request to REC application approval being subject to and contingent upon several pre-annexation agreements and a

commitment to remove the property should it fail to develop pursuant to the agreements.

Action taken: Council Member Eck moved to approve the letter as presented, second by Council Member Martinez. The motion carried 7 – 0.

Letters of Support to Port of Moses Lake and Grant County Re: Conservation District
City Manager Allison Williams drafted a letter for the City to support other agencies Federal Funding Application requests.

Federal Funding Application Resolution 3896

A resolution of the governing body is recommended to be included in funding requests. The resolution contains language consistent with the individual motions by Council during the March 30 Study Session.

Action taken: Mayor Hankins moved to adopt Resolution 3896 as presented, second by Council Member Swartz. The motion carried 7 – 0.

PUBLIC HEARING

#1 Interim Wireless Regulations MLMC Ordinance 3002

This ordinance adopts regulations regarding small wireless facilities and wireless communication eligible facilities requests in order to comply with federal law and Federal Communication Commission (FCC) declaratory rulings, enters findings in support of adopting interim regulations, establishes a work program for permanent regulations, and declares an emergency. Mayor Hankins opened the hearing at 6:50 p.m. No written comments or requests to speak were received and the hearing was closed.

Action taken: Council Member Eck moved to adopt Ordinance 3002 as presented, second by Council Member Martinez. The motion carried 7 – 0.

CONSENT AGENDA

- #2**
- a. City Council meeting minutes dated March 22 and 30, 2022
 - b. Claim ACH 142-148 in the amount of \$273,477.38; Claim Checks 155617 – 155825 in the amount of \$1,181,907.26; Payroll Checks 64218 through 64247 in the amount of \$7,733.06; and Electronic Payments dated 3/4, 3/18, and 4/1/2022 in the amount of \$1,432,149.71.
 - c. Purchasing Policy Amendment Resolution 3890
 - d. Sagecrest Phase 1-3 Water-Sewer Improvements Resolution 3893
 - e. Love’s Short Plat Resolution 3894
 - f. BMX Track Project Resolution 3895
 - g. Axon Body Cam Agreement Renewal
 - h. Well 34 Development Change Order 1

Action taken: Council Member Eck moved to approve the Consent Agenda as presented, second by Mayor Hankins. The motion carried 7 – 0.

OLD BUSINESS

#3 Municipal Airport Business Ordinance 3003

Municipal Services Director Dave Bren reviewed the revised options for development of an Airpark with staff's recommendation for a public airport or private agreement. Mayor Hankins provided Council with suggested changes for the proposed ordinance related to special terms and appointment of Airport Commissioners as well as some of the specific duties, a proposed budget, and information on the proposed fuel tank purchase. Council concurred on the proposed changes and requested to add a statement in the ordinance that there will be a second ordinance presented that describes specific responsibilities for the Commission. Airport Board Member Darrin Jackson provided a brief history of maintenance costs over the past few decades.

Action taken: Mayor Hankins moved to adopt Ordinance 3003 as amended, second by Council Member Eck. The motion carried 7 – 0.

#4 Municipal Airport Fuel System Purchase

Council accepted a low interest WSDOT CARB loan in the amount of \$175k on November 24, 2020. Five bids were received for the fuel system project and rejected on October 12, 2021, as requested by the Airport Board since the apparent low bid far exceeded a feasible budget. A purchase of a used fuel system was presented. The Airport Commission can then determine the route for placement, installation and operation..

Action taken: Council Member Eck moved to purchase the Municipal Airport Fuel System as presented, second by Council Member Swartz. The motion carried 7 – 0.

NEW BUSINESS

#5 Hazardous Material Regional Response ILA

The City of Moses Lake Fire Department has teamed up with Chelan County Fire Protection District No. 1, Douglas County Fire Protection District No. 2, Chelan County Fire Protection District No. 7 to create a non-profit board to provide Regional HazMat Response to Chelan, Douglas, Grant, and Okanogan Counties.

Action taken: Council Member Fancher moved to approve the Hazardous Materials Regional Response ILA as presented, second by Council Member Swartz. The motion carried 7 – 0.

#6 Police Labor Contract

The labor agreement between the City of Moses Lake and the Moses Lake Police Officer's Guild bargaining unit expired on December 31, 2021. The parties were able to work through a collective bargaining process and have agreed on terms for a four-year agreement.

Action taken: Mayor Hankins moved to approve the labor contract as presented, second by Council Member Martinez. The motion carried 7 – 0.

#7 6479 Road 3 NE Water and Sewer Connection Request (Morales)

Gerardo and Ignacio Morales request approval to connect to the City's water and sewer

systems to serve parcel #170751000. Staff reviewed the draft ETA Policy update classifications (this request is a Class 2 – Short Extension), consideration to update fee schedule for new connections, waiving fee for transferred water rights, and the addition of a \$500 application fee to recover administrative costs.

Action taken: Council Member Fancher moved to approve the request to connect to City water and sewer at 6479 Road 3 NE with an extraterritorial agreement as presented, second by Council Member Martinez. The motion carried 7 – 0.

#8 851 NE Easy Street Water Connection Request (Earl)
Isaac and Linh Earl request approval to connect to the City’s water system to serve parcel # 120956055, also a Class 2 Short Extension.

Action taken: Council Member Fancher moved to approve the request to connect to City water at 851 NE Easy Street with an extraterritorial agreement as presented, second by Council Member Swartz. The motion carried 7 – 0.

#9 Advisory Council on Housing Appointments
Applications were reviewed by the Council Ad Hoc Homelessness Committee. The following Community Members were recommended for appointment: Non-profit Jeremy Lopez, Landlord Rich Makela, Real Estate Heather Adkinson, Business Owner Chera Anderson, Developer Deborah Flagan, and Community Member David Curnel. Council Member Dustin Swartz and City Manager Allison Williams will represent City positions with staff support from Housing Coordinator Cari Cortez. The Planning Commission will appoint one of their members to the Advisory Council on Thursday.

Action taken: Mayor Hankins moved to authorize the appointments as presented, second by Council Member Martinez. The motion carried 7 – 0.

ADMINISTRATIVE REPORTS

Community Development Project List

The Community Development project list was provided in the Council Packet.

Permit Center Remodel Completion

The Permit Center remodel has been completed. Special thanks were given to Building Maintenance staff for their hard work accomplishing the project without having to close the building to the public during regular business hours.

AWC Committee Appointment

City Manager Allison Williams has been appointed to the Association of Washington Cities (AWC) Legislative Priorities Committee. This committee meets multiple times per year to recommend priority legislation to the AWC Board of Directors.

Mae Valley Road and Yonezawa Boulevard Studies

WSDOT and City staff met to discuss alternative options to improve anticipated impacts for traffic. For Yonezawa, the need will be a roundabout. Both agencies are working to find funding and get the design underway.

Parks Comprehensive Plan

A letter of approval has been received from the Recreation and Conservation Office accepting the Parks Comprehensive Plan. Thanks were given to Parks, Recreation, and Cultural Services (PRSC) Director Susan Schwiesow and her team for their work.

Utility Billing Statement Correction

A residential customer was overcharged, and staff immediately corrected upon learning of the error. The City will reimburse any bank fees incurred by the customer. *Staff advised after the meeting that no fees have been reported for a reimbursement.*

Larson Recreation Center Construction

Staff anticipates receiving a certificate of occupancy by mid-October, followed by a few weeks to install office and exercise equipment, the facility could be open by the end of October. Staff has asked for a safe time when Council can tour.

COUNCIL COMMITTEE REPORTS

Council Member Martinez attended the Finance Committee meeting earlier today and inquired about providing the Parks, Recreation, and Cultural Services scholarship application in additional languages.

EXECUTIVE SESSION

Mayor Hankins called an executive session at 7:55 p.m. pursuant to RCW 42.30.110 (1)(i) to discuss potential litigation with Council, City Manager Allison Williams and City Attorney Katherine Kenison for 45 minutes, and there will be no further business to follow. Mayor Hankins extended the Executive Session twice for a total period of 1 hour and 20 minutes.

ADJOURNMENT

The regular meeting was adjourned at 9:15 p.m.

Mayor Dean Hankins

Dean Hankins, Mayor



Debbie Burke

ATTEST

Debbie Burke, City Clerk

Signature Certificate

Reference number: TDMNN-HFDVV-VPCZZ-ECGZE

| Signer | Timestamp | Signature |
|---|--------------------------|---|
| Mayor Dean Hankins Email: dhankins@cityofml.com | |  |
| Sent: | 27 Apr 2022 16:57:32 UTC | IP address: 136.143.151.109 |
| Viewed: | 27 Apr 2022 21:06:28 UTC | Location: Moses Lake, United States |
| Signed: | 27 Apr 2022 21:07:09 UTC | |
| Debbie Burke Email: dburke@cityofml.com | |  |
| Sent: | 27 Apr 2022 16:57:32 UTC | IP address: 63.135.54.162 |
| Viewed: | 27 Apr 2022 16:57:36 UTC | Location: Moses Lake, United States |
| Signed: | 29 Apr 2022 18:07:46 UTC | |

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