



City of Moses Lake

Boards & Commissions Application

401 S. Balsam St., Moses Lake, WA 98837

PH: 509-764-3703 | Email: dburke@cityofml.com

APPLICANT GENERAL INFORMATION

NAME: _____ PHONE NUMBER: _____

STREET ADDRESS: _____

MAILING ADDRESS (if different than above): _____

EMAIL ADDRESS: _____

Do you reside within the City of Moses Lake? Yes No If yes, how long? _____ Years _____ Months

Do you reside within the City's Urban Growth Area? Yes No If yes, how long? _____ Years _____ Months

VOLUNTEER OPTIONS

Please review the Eligibility Criteria Section below for each Board or Commission in which you are interested in being considered for, as well as the duties for the Board or Commission that are available to view on the city's website under Government or in the Municipal Code Title 2.36. All positions serve without compensation.

Civil Service Commission: Three member Commission serving 6-year terms appointed by the City Manager. Meets as needed.

Lodging Tax Advisory Committee: Five member Committee serving 1-year terms as appointed by the Mayor, confirmed by the Council. Meets as needed.

Municipal Airport Advisory Board: Five member Board serving 4-year terms as appointed by the Mayor, confirmed by the Council. Meets the 2nd Friday of each month at Noon in the Operations Building at the Airport.

Park and Recreation Advisory Board: Seven member Commission serving 4-year terms as appointed by the Mayor, confirmed by the Council. Meets the 2nd Wednesday of each month at 7:00 p.m. in the Council Chambers.

Planning Commission: Nine member Commission serving 6-year terms as appointed by the Mayor, confirmed by the Council. Meets on Thursday following the 2nd and 4th Tuesday of each month at 7:00 p.m. in the Council Chambers.

ELIGIBILITY CRITERIA

City Boards and Commissions require regular attendance of members to be able to conduct business. By checking this box, I am acknowledging that I have reviewed the meeting schedule above for the Board or Commission I am applying for and confirm that I am committing to attend the meetings.

Civil Service Commission Applicants Only:

Are you a registered voter in Grant County? Yes No Are you a citizen of the U.S.? Yes No

Have you been a resident in the city of Moses Lake for at least the last 3 years? Yes No

Municipal Airport Advisory Board Applicants Only:

Rent Airport Property, or Associated with Renter of Property. Affiliation Name: _____

Page 2 – Boards & Commissions Application

Lodging Tax Advisory Committee Only:

Representative of a business that collects tax, or Person involved in an activity authorized to be funded by the tax
Details of this criteria can be found in RCW 67.28.

Business Name: _____, or Activity Name _____

Planning Commission Applicants Only:

Do you own property or own a business in the City of Moses Lake? Yes No

If yes, business name or property address: _____

RESUME & SUPPLEMENTAL QUESTIONS – attached additional pages as necessary.

1. **RESUME** – Please attach your resume to this application.
2. **Have you previously served on one of our Boards or Commissions? If yes, please provide details.**
3. **Why are you interested in serving on a volunteer board or commission?**
4. **Discuss your qualifications relevant to the position for which you are applying.**

ACKNOWLEDGEMENTS OF INFORMATION

I understand that if I am selected to serve on a Board or Commission, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the position, whenever it is discovered.

I give the City of Moses Lake the right to contact and obtain information from all references, employers, education institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the City of Moses Lake and its representatives for seeking, gathering, and using such information and all other persons, corporations or organizations for furnishing such information.

The City of Moses Lake does not unlawfully discriminate in selection of applicants and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

This application will be kept on file for one year from the date the application is received by the City. At the conclusion of this time, if I have not heard from the City and still wish to be considered for a position, it may be necessary to fill out a new application.

I understand it is the City's policy not to refuse a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the Americans with Disabilities Act.

I represent and warrant that I have read and fully understand the foregoing and seek consideration and appointment under these conditions.

Signature: _____ Date: _____

Please submit your signed application and attachments to:

City of Moses Lake, Administration Department, PO Box 1579, Moses Lake, WA 98837