

MOSES LAKE PLANNING COMMISSION

August 25, 2016

Commissioners Present: Vicki Heimark, Nathan Nofziger, Tim Adams, David Eck, Charles Hepburn, Todd Lengenfelder, Rick Penhallurick, Don Schmig
Absent: Gary Mann

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Eck	E P	E P	P C	E P	P C	P E	P C	C P				
Schmig	P P	P P	P C	P E	A C	P P	P C	C P				
Lengenfelder	P P	P P	P C	P A	P C	A P	P C	C P				
Adams	p p	P P	P C	E P	P C	P P	P C	C P				
Heimark	P p	p P	E C	P P	P C	P E	P C	C P				
Penhallurick	P A	E P	P C	A E	P C	A P	P C	C P				
Hepburn	P P	P P	P C	P E	P C	P P	P C	C P				
Nofziger	P P	P P	P C	P P	P C	P P	P C	C P				
Mann	E E	P P	E C	p P	A C	P P	E C	C E				

P - Present E = Excused A = Absent C = Canceled

Staff Present: Community Development Director / Deputy City Manager, Gilbert Alvarado; Associate Planner, Dan Leavitt; Recording Secretary, Lori Witters

Chair Heimark called the meeting to order at 7 p.m.

Planning Commission Secretary Lori Witters called the roll. The following were:

Present: Chair Heimark, Co-Chair Nofziger, and Commissioners Adams, Eck, Hepburn, Lengenfelder, Penhallurick, and Schmig.

Absent: Commissioner Mann

Action Taken: Chair Heimark moved to excuse Commissioner Mann from the meeting, seconded by Commissioner Hepburn. Motion carried unanimously.

Consent Agenda:

- A. Meeting Minutes for July 14, 2016
- B. Addendum

Action: Commissioner Hepburn moved to approve the consent agenda, seconded by Commissioner Nofziger, motioned carried unanimously.

Boundary Line Adjustments

Action: Commissioner Hepburn moved to recommend to the City Council to remove items; A, B, D, E & F from Moses Lake Municipal Code 17.42.060, Notice. Seconded by Commissioner Eck. Motion carried unanimously.

Katy Bee's Cakery, Inc. – Interpretation of Zoning Use in a R-3 Zone

Associate Planner, Dan Leavitt presented his staff report and visual attachments; The subject property came in front of the Planning Commission earlier this year and was approved for a Conditional Use Permit as a professional office at 219 E. Fifth Street. The site remained vacant, until August 1, 2016, when Katy Bee's Cakery, Inc. applied for a business license to locate a small cake bakery at this location. The characteristics of the property maintain the appearance of a single-family home, with an existing handicap ramp, lawn, and paved parking on the west side. The site is a corner lot with commercial zoning across both streets. The bakery will make specialty and custom cakes. The business operates with limited hours, employs two, and will provide service for pre-ordered pick-up and delivery only. The space has no fixed seating.

Presentation by Proponent: Patty McBee, 219 E. 5th Street, explained she had grown out of her previous location, and the subject property presented her the right location and size for her proposed business.

First Action: Commissioner Hepburn moved to allow this business within the scope of the previously-approved conditional use permit with conditions as follows:

1. The hours of operation will be between 10 a.m. and 5 p.m.
2. There will be a maximum of 3 employees.
3. Four off-street parking spaces will continue to be provided.
4. Sixty percent of the sales will be delivered.

Seconded by Commissioner Eck. Motion carried unanimously.

Non Agenda Item:

None

Staff Reports and Comment

Staff discussed the current status of the SMP.

Planning Commission Questions and Comments

None

There being no further business, Chair Heimark adjourned the meeting at 7:40 p.m.



Vicki Heimark, Planning Commission Chair