

## MOSES LAKE CITY COUNCIL

May 24, 2022

### CALL TO ORDER

The regular meeting of the Moses Lake City Council was called to order at 6:30 p.m. by Mayor Hankins with audio remote access. Special notice for remote attendance and citizen comment were posted on the meeting agenda.

### ROLL CALL

Present: Mayor Hankins; Deputy Mayor Myers; Council Members Eck, Swartz, Martinez and Madewell. Council Member Fancher was absent.

Council Member Eck moved to excuse Council Member Fancher, second by Council Member Swartz. The motion carried 6-0.

### PLEDGE OF ALLEGIANCE

Community Member Allan Williams led the Flag Salute.

### AGENDA APPROVAL

Action taken: Council Member Eck moved to approve the Agenda as presented, second by Council Member Swartz. The motion carried 6 – 0.

### SUMMARY REPORTS

#### MAYOR'S REPORT

##### Memorial Day Proclamation

A proclamation for Memorial Day was read and a moment of silence held.

##### Police Officer Week Proclamation

A proclamation for Police Officer Week was read thanking Officers for their service and sacrifice. A moment of silence was held in honor of fallen Officers.

##### Airport Commission Recognition

Tom Dent was recognized and thanked for his 28 years of service to the City of Moses Lake's Airport Board.

##### Confirm Council Member Vote

Council Member Deanna Martinez confirmed her vote on May 10 in support of conducting a Public Hearing to repeal Ordinance 2992. The newspaper's online article had shown an error on her vote following the meeting.

#### CITY MANAGER'S REPORT

##### Employee Promotions and Retirement

The following employees were recognized for recent promotions: Street Maintenance Supervisor Don Terrell and Facilities Manager Josh McPherson. Payroll and Benefits Administrator Robin Dukart will be retiring this week and was recognized for her service.

Water Restrictions Code Enforcement June – September

Staff have sent water restriction notices in utility bills and posted on Facebook. One Code Enforcement Officer will work Thursday through Sunday to promote education to residents violating the watering policy.

Extra Territorial Agreement Application Policy

A draft policy was presented in March with a 60-day hold on processing applications requiring a high-level review. Staff is recommending that an application process and code be developed for the extension of utilities outside of city limits. While code is being developed, staff will continue to evaluate requests per the policy developed. First consideration should be annexation so that the City can realize the full impact of new development in order to sustain services long term. At this time, there is one large request and staff will meet with the applicant to determine a recommendation.

**CONSENT AGENDA**

**#1**

- a. Claim ACH 167-168 in the amount of \$400,304.86; Claim Checks 156101 – 156320 in the amount of \$2,253,432.57; Payroll Checks 64278 through 64292 in the amount of \$7,963.44; and Electronic Payments in the amount of \$476,400.47
- b. Set Public Hearing for Annual Six-Year TIP Resolution
- c. LSL Professional Services Amendment
- d. Valley Rd/Loop Dr Watermain Project Acceptance
- e. Grant County ILA for JAG Technology Grant
- f. Maple Grove Planned Development District Phase 1
- g. *(Item moved to New Business #3)*

Mayor Hankins asked that item (g) be moved to New Business.

Council asked to remove items (b), (c), (d), and (f) and for discussion. Following questions and answers from staff, all items were returned to Consent.

Action taken: Council Member Martinez moved to approve the Consent Agenda as presented, second by Council Member Swartz. The motion carried 6 – 0.

**OLD BUSINESS**

**#2** Perteet Contract Amendment 4 (Mae Valley Impact Fee)

This contract amendment will carry out the Mae Valley Traffic Impact Fee Analysis to determine fees needed for transportation improvements to allow growth. The additional cost of \$36,913 will come from the City's one-time sales tax revenues.

Action taken: Council Member Martinez moved to authorize the contract amendment and additional Scope of Work with Perteet, Inc. as presented, second by Mayor Hankins. The motion carried 6 – 0.

**NEW BUSINESS**

**#3** Maple Landing North Annexation Request – 10% Intent to Commence Annexation

A Notice of Intent to commence annexation was received from the former property owner in April. The new property owner submitted a new Notice of Intent on May 19. Staff provided an analysis of the options to move forward with the request to annex. Property owner representative Dave Dormaier expressed a concern that his development for new housing would be held up if Council expanded the annexation area. Staff advised that Council could remove properties at a later date if they were unable to obtain owner signatures from 60% of total property value.

The original motion by Council did not mention an expedited process for Public Hearing and requirement of staff to go door to door for signatures to avoid delay to approve the annexation request and failed by a tie vote of 3 – 3.

Action taken: Council Member Martinez moved to approve the annexation boundary proposed in the ten percent (10%) Intent to Commence Annexation Notice within Exhibit 6 for the proposed annexation area located in an unincorporated area within the urban growth boundary, to require the adoption of the proposed zoning regulations as it is set forth in the Comprehensive Plan of the City as Residential 3, to require the assumption of existing indebtedness of the City by the area to be annexed, to require an expedited process for Public Hearing, and requirement of staff to go door to door for signatures to avoid delay, second by Council Member Swartz. The motion carried 6 – 0.

**#4** Award Signal Cabinet Replacement Project

Staff opened three bids on May 17, 2022, with Northeast Electric, LLC submitting the low bid. The project will install the previously purchased control cabinets and hardware, replace any needed wiring to make fully functional signals at ten locations, and upgrade all pedestrian pushbuttons and signal heads to current ADA approved equipment.

Action taken: Council Member Swartz moved to award the Signal Cabinet Replacement Project as presented, second by Council Member Eck. The motion carried 5– 0, Mayor Hankins was absent for the vote.

**#5** 6422 Road 3.3 NE Extra Territorial Agreement (Valladeres-Cavazos)

Lucerito and Daniel Valladeres Cavazos request approval to connect to the City’s water and sewer systems to serve parcel #121112601.

Action taken: Council Member Swartz moved to approve the request to connect to City water and sewer at 6422 Road 3.3 NE with an extraterritorial agreement and \$500 application fee, second by Council Member Martinez. The motion carried 6 – 0.

**#6** Commerce Utility Relief Grant Resolution 3900

The City can opt-in to federal grant funding to address low-income customer utility arrearages accrued as a result of the COVID-19 pandemic. Staff will submit a plan to award and distribute funds to customer accounts no later than December 31, 2022. This grant will allow reallocation of expenses from the City’s ARPA funding.

Action taken: Council Member Martinez moved to adopt Resolution 3900 as presented, second by Deputy Mayor Myers. The motion carried 6 – 0.

**#7 AFSCME Labor Contract**

The labor agreement between the City of Moses Lake and AFSCME bargaining group expired December 31, 2021. The parties were able to work through a collective bargaining process and have agreed on terms for a three-year agreement.

Action taken: Council Member Eck moved to approve the AFSCME Labor Contract as presented, second by Council Member Martinez. The motion carried 6 – 0.

**ADMINISTRATIVE REPORTS**

Grant County Hazard Mitigation Plan Update

Staff are participating on the committee to update the regional Hazard Mitigation Plan. A link to information online was provided in the packet. The updated plan will be presented for Council approval later this year. Fire Chief Brett Bastian advised that the update will assist with the work of the new NCW HazMat Team.

AWC Legislative Committee Update

City Manager Allison Williams will keep Council posted as needs for the AWC Legislative Priorities are presented and getting Council input for developing the Moses Lake Legislative Priorities.

Karneetsa Land Recognition Ceremony

City Manager Allison Williams asked members of the Daughters of the American Revolution to reach out to the Colville Tribes regarding their interest in the DAR requested land recognition ceremony to commemorate the 150<sup>th</sup> Anniversary of Treaty signing, prior to staff seeking Council approval for participation.

North Central Regional Library District Building Improvements

Their Board has put contingency funds into active use to partner with cities to remodel facilities. They funded a building condition assessment in 2021 that identified \$450k in deficiencies and will be hiring an architect to propose updates to the city's building. The local Friends of the Library group has also been discussing potential renovations and expansion of the building.

Dick Deane Family Park Dedication

The dedication for the Dick Deane Historical Family Park will be on Saturday, June 18 at 11:30 a.m. Parks, Recreation, and Cultural Services Director Susan Schwiesow asked if Mayor Hankins or Deputy Mayor Myers would be available to attend. Mayor Hankins confirmed that he was and will be there.

**COUNCIL COMMUNICATIONS AND REPORTS**

Council Member Swartz thanked Community Development Director Kirsten Sacket for the information she has provided during the Council Committee meeting.

Council Member Martinez shared that Fire Chief Brett Bastian provided a recent tour of the large response area for our single Fire Station 1. She would like to see discussion to

expand their facilities to improve insurance ratings for property owners.

Council Member Eck invited the public to visit with him on Mondays and Wednesdays at Red Door Café at 1 p.m. for his coffee with a Council Member event.

**EXECUTIVE SESSION**

Mayor Hankins called an Executive Session at 8:21 p.m. to be held for 30 minutes pursuant to RCW 42.30.110(1)(i) to discuss potential litigation with Council, City Manager Allison Williams, and City Attorney Katherine Kenison, and there was no action to follow.

**ADJOURNMENT**

The regular meeting was adjourned at 8:51p.m.

*Mayor Dean Hankins*

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Dean Hankins, Mayor


*Debbie Burke*


ATTEST

\_\_\_\_\_  
Debbie Burke, City Clerk

# Signature Certificate

Reference number: 4JBV6-HKQ9C-DSTBX-JQAGU

Signer	Timestamp	Signature
<b>Mayor Dean Hankins</b> Email: dhankins@cityofml.com  Sent: 16 Jun 2022 15:45:07 UTC Viewed: 16 Jun 2022 16:38:28 UTC Signed: 16 Jun 2022 16:39:37 UTC		
<b>Recipient Verification:</b> ✓Email verified	16 Jun 2022 16:38:28 UTC	IP address: 136.143.151.109 Location: Moses Lake, United States

<b>Debbie Burke</b> Email: dburke@cityofml.com  Sent: 16 Jun 2022 15:45:07 UTC Viewed: 16 Jun 2022 15:45:11 UTC Signed: 16 Jun 2022 23:55:16 UTC		
		IP address: 63.135.54.162 Location: Moses Lake, United States

Document completed by all parties on:  
16 Jun 2022 23:55:16 UTC

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