

MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held at the Airport Operations Building, Friday, noon, 8, March, 2019. The meeting was called to order by Richard Pearce at 12:00 p.m., noon.

Name	P = Present E = Excused A = Absent C = Canceled											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov.	Dec
Tom Dent	P	E	E									
Finley Grant	P	P	P									
Darrin Jackson	P	E	P									
Richard Pearce	E	P	P									
Tim Prickett	P	P	P									

BOARD MEMBERS PRESENT/ABSENT/EXCUSED: Present: Richard Pearce, Finley Grant, and Tim Prickett and Darrin Jackson. Excused: A motion was made by Tim to excuse Tom Dent and was seconded by Finley. The motion was approved unanimously.

OTHERS PRESENT: Fred Snoderly, Municipal Services Director; Tracey Law, Public Works Clerk; Darel Fuller and Ron Piercy.

MINUTES: A motion was made by Darrin to accept the minutes from last month. The motion was seconded by Tim and unanimously approved.

CORRESPONDENCE: Richard reported that he completed the Washington Aviation Economic Impact Study and it was sent to Washington State Department of Transportation.

AIRPORT INSPECTION: The March inspection was done by Finley. The April inspection will be done by Finley.

OLD BUSINESS:

A. AIRPORT OPERATIONS MANUAL & SECURITY AND EMERGENCY RESPONSE PLAN REVIEW: There was discussion on Section "G" of the Security and Emergency Response Plan regarding whether the "two Aerial Applicators" should be removed. The Board decided to leave it in. There was discussion on Section M.1.4, "Identify number of aircraft and vehicles in structures and location of fuel and other hazardous materials." Fred is going to discuss this with the Fire Chief to see if any changes can be made to the wording. Richard requested three items be changed in the Security and Emergency Plan:

1. Page 5. Paragraph 1. Starting 4 lines up from bottom with words, "One ultralight" and extending to end of paragraph should all be eliminated.
2. Page 6. Paragraph 2. All should be eliminated because the City does not own any hangars on the airport.
3. Page 7. In Communications. Add UNICOM Frequency 123.0.

The Board concurred that the changes should be made.

B. LEASES: Fred discussed the Board's suggested changes to the leases with the City Attorney. He needs to discuss her comments with the City Manager. Fred hopes to have them to the City Council at the March 26th meeting. Fred will notify the Advisory Board if it is on the Council agenda. If there is a new proposed lease he will send it to the Board for their review.

C. WEED CONTROL: Weed control is on hold until the weather improves and the snow melts. Tim was approved at the last meeting to purchase pre-emergent.

D. GOPHER CONTROL: Discussion of gopher control was put on hold until next month.

NEW BUSINESS:

A. INFORMATION/LOCAL ATTRACTIONS STATION: There was discussion on having a board in the Operations Building where tourist information could be available. It was suggested that the Chamber of Commerce may have racks available and they already have the brochures from local businesses. Richard will follow up on it.

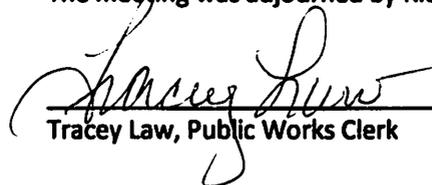
B. BUSINESS LICENSES AT AIRPORT: There was discussion on whether some of the airport tenants need to have business licenses and what responsibility the Board had to the City. Fred suggested they talk to Jessica Cole, Utility Services Supervisor, as Business Licenses are part of her division. Finley will follow up on the suggestion. The item will be on next month's agenda.

C. VOLUNTEER TIME SHEETS: Volunteer timesheets were turned in by Richard, Darrin, Tim and Finley.

D. OTHER: There was discussion on the PUD's project to raise some of their poles on Wheeler Road. The Board suggested that the poles have lights on them and be painted. The Board asked Fred to follow up with the PUD's engineers assigned to the project. The project is scheduled to be completed in June.

Darrin suggested that the outside of the Operations Building needed some attention. It needs paint and the awning needs repair. The handrails are rusting and need to be painted also. The Board would also like new signs for the building. It was suggested that free-standing signs may work better than ones attached to the walls. Fred will follow up with Public Works Building Maintenance Division who are responsible for taking care of the buildings.

The meeting was adjourned by Richard at 12:43 p.m.



Tracey Law, Public Works Clerk