

MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held on Friday, noon, February 11, 2022. The meeting was called to order by Finley Grant.

P = Present E = Excused A = Absent C = Canceled

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tom Dent	P	E										
Finley Grant	P	P										
Darrin Jackson	P	P										
Richard Pearce	P	P										
Tim Prickett	P	E										

BOARD MEMBERS PRESENT/ABSENT/EXCUSED: Present: Finley Grant, Richard Pearce, and Darrin Jackson. A motion was made by Mr. Grant to excuse Mr. Dent and Mr. Prickett. The motion was seconded by Mr. Pearce and passed unanimously.

OTHERS PRESENT: Dave Bren, Municipal Services Director; Tony Massa, Interim Public Works Superintendent; and Tracey Law, Public Works Technician.

VISITORS: Jeffrey Bishop, Dennis Love, and Ron Piercy.

MINUTES OF JANUARY MEETING: A motion was made by Mr. Jackson to approve the January minutes. The motion was seconded by Mr. Grant and approved unanimously.

FEBRUARY AIRPORT INSPECTION: The monthly inspection was done by Mr. Jackson. Mr. Massa reported the City Street Division will be patching damage to the taxiway when weather permits. The board felt it was time to do another seal coat on the taxiways. Typically, the engineering consultant prepares the grant application that is submitted to Washington State Department of Transportation Aviation Dept. Mr. Pearce thought that grants are awarded in March. Runways are in pretty good shape and were crack sealed last year.

MARCH INSPECTION: The March inspection will be done by Mr. Jackson.

OLD BUSINESS:

- A. **FUEL SYSTEM-ARLINGTON ESTIMATES:** Mr. Grant presented some estimates for loading and transporting the fuel system. He did not have estimates on the setup costs. Mr. Bren asked who would be taking care of the licensing and purchasing of the fuel. Mr. Jackson explained that fuel system would be purchased by the city and then leased to a private contractor for the day-to-day operations. The board discussed options for funding additional setup costs if necessary. Mr. Pearce made a motion to apply for a State grant for the setup costs of the fuel system. Mr. Grant seconded the motion and it passed unanimously.

- B. **WATER FOR INFIELD UPDATE:** Mr. Bren reported that the project was moving forward. An application has been made for the water with the Bureau of Reclamation. Municipal and Industrial (M&I) water permits are available however, an archeological report is required. Mr. Bren thought the cost for the report would be between \$4,000 and \$5,000. Mr. Jackson will check on working with the Port of Moses Lake on the report.

- C. OPERATIONS MANUAL-RECOMMENDATION TO COUNCIL: There were no additional comments on the Security and Emergency Response Plan. The Board had concerns with the current lease contained in the manual. Comments and suggestions for updates to the manual were given to Mr. Bren.

NEW BUSINESS:

- A. PUBLIC DEVELOPMENT AUTHORITY (PDA) UPDATE: Mr. Bishop reported he completed "Task 2" of his financial analysis, outlining the financial risk for the development, which he went on to explain. One of his recommendations is to form a PDA which provides another layer of protection between the city and the developer. Mr. Bren emphasized that if the Airpark was conducted through a developer agreement, the private developer would install the infrastructure, and they would manage the airport through the development agreement. If the City developed the Airpark, it would likely cost more, and it would have prevailing wage requirements. The board discussed the need for a park in the development. There is legislation being voted on which may allow airport advisory boards to change back to commissions. Mr. Jackson felt that if this happens then there may be no need for a PDA.
- B. NOTAMS: None.
- C. VOLUNTEER TIME: No comment.
- D. OTHER: None.

A motion was made by Mr. Pearce to adjourn the meeting. Mr. Finley seconded the motion and it passed unanimously. The meeting was adjourned at 1:45 p.m.



Tracey Law, Public Works Technician