

**PARKS, RECREATION & CULTURAL SERVICES
ADVISORY BOARD MEETING MINUTES**

January 12, 2022

Members present Charlene Rios, Chuck Perry, Warren Tracey, Greg Nevarez, Troy White, and Ryan Holterhoff

Members absent

Staff present Susan Schwiesow, Carrie Hoiness, Bill Aukett, Dollie Boyd, and Stefanie Dunn

2022 MEETING ATTENDANCE RECORD

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Charlene Rios	X											
Warren Tracey	X											
Chuck Perry	X											
Ryan Holterhoff	X											
Greg Nevarez	X											
Troy White	X											

C=Meeting Cancelled X=Present A=Absent E=Excused R=Resigned

Call to Order

The regular meeting was called to order by Charlene Rios at 6pm.

Introduction of Guests

Richard Teals – Trails Planning Team Chair

Breanna Edwards – Central Basin Audubon Society

Approval of Minutes

Mr. Holterhoff moved to approve the minutes dated December 8, 2021. Motion seconded by Mr. Nevarez. Motion unanimously approved and passed.

Correspondence/Communication

1. Election of Chair and Vice Chair – Mr. White nominated Charlene Rios to remain Chair of the Board and board unanimously voted in Ms. Rios to remain Chair. Ms. Rios nominated Warren Tracey to be Vice Chair of the Board and board unanimously voted in Mr. Tracey as Vice Chair.
2. Trails Planning Team Update – Mr. Teals provided a brief update on a few things the Trails Planning Team is working on and interested in doing in the future.
3. Pollinator Garden – Ms. Edwards as a representative of the Central Basin Audubon Society, presented an idea to the Board for a native species pollinator garden in one of the parks in Moses Lake. Ms. Edwards provided some qualifications needed for a pollinator garden (size, vegetation, proximity to traffic, etc.) and identified Crossroads, Gillette, Lakeview, and Montlake parks as potential options for a garden. Ms. Schwiesow clarified to the Board that this presentation is more informational and if Parks Department can move forward to create a pollinator garden, this Board’s support would be requested at that time.

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Museum Update

Ms. Boyd provided an update on museum history pod re-do and that museum staff are working with design team. Ms. Boyd advised that design work should be done by September. A new Customer Service Attendant has been hired for the museum. Ms. Boyd advised that museum objectives have been evaluated and updated thru 2025. Ms. Boyd advised that a new gallery show, “Queens Only”, will open in February.

Ms. Boyd advised that grant was awarded to the museum to update their main classroom and enhance the field trip program. Some board discussion about field trips and Ms. Boyd advised that the last 2 years has been hard on field trip programs with COVID. She advised that virtual field trips are of interest, potentially staff visiting classrooms, and creating teacher-targeted materials to showcase what the museum has to offer.

Ms. Boyd also advised that letter of interest was resubmitted to Arts Washington for Creative District to provide a little more time to complete the application. Ms. Boyd provided visitor numbers for 2021, which is just slightly lower than peak numbers. Ms. Boyd advised that Council approved memorandum of understanding between City of Moses Lake and Downtown Moses Lake Association, meaning moving forward entities will be co-applicants for the Creative District. This will allow for a 501 (c) 6 organization and open more grant opportunities.

Recreation Update

Ms. Hoiness advised that the ice rink has been busy with skate lessons, public skate, and hockey. She advised that there is a Moses Lake Youth Hockey tournament scheduled this coming weekend.

Other recreation updates, Ms. Hoiness advised that after school boys basketball registration has resulted in 19 teams and Recreation Supervisor is working diligently to get coaches. She also provided an update on Special Olympics, which is continuing to run with caution, and they have cancelled both Regional and State competitions. Ms. Hoiness advised that Parks is looking to partner with local baseball and softball organizations/teams to host an umpire clinic in February for baseball and softball as there is a need for umpires in our area. Ms. Hoiness shared that Parks will also be hosting a job faire this Spring to recruit seasonal staff for our programs.

Ms. Hoiness provided an update that the SEEK Grant award date has been pushed back to January 27th, so more to come whether the department was awarded money for the mobile recreation unit. Ms. Hoiness is working on the Spring Recreation Seasonal brochure to be published the first part of February.

Parks Update

Ms. Schwiesow introduced Bill Aukett to the Board as the new Parks Superintendent. Mr. Aukett provided a brief bio to the Board. Mr. Aukett gave kudos to his Maintenance staff for the great work they did with snow removal this year. He advised that staff continue to do seasonal maintenance on their equipment. Mr. Aukett is working on shoreline permits to hopefully make the necessary repairs in February for the coming spring and summer seasons.

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Ms. Dunn added that both Cascade Campground and park picnic shelters are open for reservations. She advised that about \$20,000 in campground reservations occurred the night it opened.

Director's Report

1. 2022 Work Plan – Ms. Schwiesow provided the 2022 workplan to the Board and briefly discussed the department's top goals this year.
2. Comp Plan – Ms. Schwiesow provided a timeline for the Comp Plan to the Board. She shared that final adoption by City Council will occur in March.
3. Larson Recreation Center – Ms. Schwiesow provided an update that construction has been delayed again due to weather, materials, etc. and currently we are looking at completion by end of October. She advised that Zone 3 has started, which is where the gym will be.
4. Local Parks Funding Option – Ms. Schwiesow shared an updated copy of House Bill 1025, which was presented to and approved by City Council to support it being sent to the House for review. Mr. White advised that he does not support this bill.

Commission Questions/Comments

Mr. Perry shared his gratitude for the lights repaired at Lower Peninsula Park.

Ms. Schwiesow advised that there is an opening for this Advisory Board, and they can access the application online. She did advise that the applicant would need to live within city limits as we have 2 Board members already in the Urban Greater Area (UGA).

Adjournment

Mr. Perry moved to adjourn, seconded by Mr. Holterhoff. The meeting adjourned at 7:00pm.

Minutes approved by Parks, Recreation & Cultural Services Advisory Board on 9th of February 2022.

By: 
Stefanie Dunn, Administrative Assistant
Moses Lake Parks, Recreation & Cultural Services