

MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held at the Airport Operations Building, Friday, noon, 11, January, 2019.

P = Present E = Excused A = Absent C = Canceled

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov.	Dec
Tom Dent	X											
Finley Grant	X											
Darrin Jackson	X											
Richard Pearce	E											
Tim Prickett	X							X				

BOARD MEMBERS PRESENT/ABSENT/EXCUSED: Present: Tom Dent, Finley Grant, Darrin Jackson and Tim Prickett Excused: A motion was made by Tim to excuse Richard Pearce and was seconded by Darrin.

OTHERS PRESENT: Fred Snoderly, Municipal Services Director; Mike Moro, Public Works Superintendent; Tracey Law, Public Works Clerk, Darel Fuller and Delone Krueger.

MINUTES: The minutes from December 14, 2018, were approved by the Board.

AIRPORT INSPECTION: The January inspection was done by Richard. The February inspection will be done by Darrin. Finley asked to go along on the next inspection.

OLD BUSINESS:

A UPDATE ON FILLING IN DITCH AT THE SW CORNER OF AIRPORT: Mike reported he had met with someone from the Bureau and they have no issues with the City filling in the hole. The City will clean out the hole and fill it with material from City projects.

B: HELIPAD FOR CAPITAL IMPROVEMENT PROJECT & GRANT REQUEST: Tim felt the Airport should just use the helipad they have and to mark it as the helipad. Tom cautioned that if it is marked we need to make sure there is not any potential liability. Tom will contact David Ketchum and discuss it with him. Tim suggested if there were any issues not to mark it.

C: AIRPORT OPERATIONS MANUAL & SECURITY AND EMERGENCY RESPONSE PLAN REVIEW: Patrick Wright from WSDOT Aviation is reviewing the Security and Emergency Response Plan and asked about the update of the Airport Master Plan. There was discussion on what the

Airport Master Plan is and if we have a copy. The City will review the plan once a copy is located.

D. STATUS OF WEB CAMERA, STATE WEATHER AND LOCAL SECURITY: Darel reported that the web camera is still working on and off. Fred said that the IT Department is setting it up, in the next two weeks, to be able to remotely diagnosis problems with the camera. Fred will also have them look at the computer in the Operations Building.

NEW BUSINESS:

A. ELECTION OF CHAIRMAN & VICE CHAIRMAN AND APPOINTMENT OF BOARD MEMBERS: Board members have been appointed. Tom motioned for Richard Pearce to be Chairman. It was seconded by Tim and approved unanimously. Darrin motioned for Tim to be Vice Chairman, it was seconded by Tom and unanimously approved.

B. VOLUNTEER TIME SHEETS: Volunteer timesheets were turned in by Darel and Richard.

C. OTHER: There was discussion on the December 19th meeting with Airport tenants. The concerns of the tenants are:

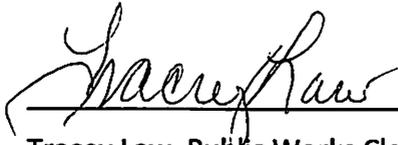
1. A grass runway
2. Gas
3. An east/west runway
4. Water
5. Leases

Finley and Darrin looked into the grass runway and thought there was 1400 feet of room for a 40 foot wide runway between the windsock and west of the existing runway. Upkeep of the runway was discussed and finding the paperwork on an old well. Tom thought there should be a survey to see how many people would use a grass runway. Darrin will try to get some information on that. Tim felt if the airport had fuel more people would use it. There was discussion on possibly acquiring the Mosquito District's gas tank when they leave. Darrin felt that wouldn't happen for two years.

There was some discussion on "fixing" the leases. Tom said this has already been started. Fred told them they needed to send an official letter to the City on the changes they would like to see to the lease and suggestions for the grass runway and gas at the airport. Tom thought they should draft a recommended lease. Lease information discussed at an earlier meeting with Fred will be emailed to the Board Members.

Darel reported that the Airport has taken care of the issues in the letter from the Fire Department. The Fire Department can come back and check.

A motion was made by Tim to adjourn the meeting it was seconded by Darrin.



Tracey Law, Public Works Clerk